

First Last

(619) 260-4654 | name@sandiego.edu | San Diego, CA

EDUCATION

University of San Diego

Bachelor of Arts in Environmental and Ocean Sciences, pathway in Environmental Science, Minor in Biology

- Relevant Coursework: Environmental Assessment Practices, Environmental Geology, GIS
- GPA: 3.2

San Diego, CA

Expected May 2020

1

The School for Field Studies, Costa Rica

Center for Sustainable Development Studies

- Conducted original research project: Quantification of ecosystem services in agro-forestry systems and forest fragments
- Gained skills in experimental design, hypothesis testing, data collection and analysis, and ESRI ArcMap software

Spring 2019

RELATED EXPERIENCE

Department of Environmental and Ocean Sciences, University of San Diego

Research Assistant, Drew Talley, PhD

- Research on bioaccumulation of metals in bivalves in Mission Bay using quantitative research methods
- Test for concentrations of metals in bivalves' soft tissues and shells and compare to levels in soil samples
- Use ICP-MS and XRF to analyze metals, utilizing proper techniques and a strong attention to detail

San Diego, CA

Fall 2019 - Present

City of San Diego, Metropolitan Wastewater Department

Management Intern, Storm Water Pollution Prevention Program

- Supported the Storm Water Division by monitoring dry weather and coastal sites throughout the city of San Diego
- Conducted illegal connection/illegal discharge investigations and eliminated sources of pollution into the storm drain conveyance system
- Analyzed storm drain water samples for ammonia, nitrate, phosphate, and detergent content as well as pH and turbidity

San Diego, CA

Summer 2019

Ocean Discovery Institute

Intern

- Taught science lessons at elementary schools to underserved youth, leading various activities and experiments
- Assisted with hands-on earth science lessons ensuring student safety and understanding of lab techniques

San Diego, CA

Fall 2018

SKILLS

2

- **Equipment:** Lachat four-channel nutrient autoanalyzer, Bach-Coulter laser particle sorter, ICP-MS, XRF, CTD, YSI multimeter, box corer, multi-corer
- **Laboratory Techniques:** CHEMetric Vacu-vial methods, Hach nutrient analysis methods, Winkler titration, NMR, mass spec
- **Computer:** Microsoft Office suite; ArcMap and ArcGIS; R Commander
- **Language:** Conversational proficiency in Spanish

ACTIVITIES

Member, Women in STEM, University of San Diego

Member, Rock Climbing Team, University of San Diego

Fall 2017 - Present

Fall 2016 - Present

3

IMPORTANT NOTES

1

Specify classes (by course title) that are relevant to the job you are seeking.

3

Certifications and awards can also go on a resume if relevant to your experience.

2

A skills section can be edited to fit the requirements of a position you are applying to.

EDUCATION

University of San Diego
Bachelor of Arts, Biochemistry
 GPA 3.43

San Diego, CA
 May 2020

RELEVANT COURSE WORK

- Genetics
- Biochemistry/Lab
- Biophysical Chemistry/Lab
- Instrumental Analysis
- Chemistry/Lab
- Research Methods

LAB SKILLS

1

- Knowledge of and experience with organic synthesis and purification techniques
- Biochemistry and molecular biology lab techniques, including sterile technique, PCR, DNA purification and gel extraction, agarose gel-electrophoresis, yeast/bacterial cell culture, recombinant DNA plasmid purification, and bacterial/yeast transformation
- Direct experience running instruments and interpreting data using NMR, IR, GC and HPLC
- Experience following detailed laboratory protocols with minimal supervision
- Hands-on experience in buffer, media and solution preparations

ADDITIONAL SKILLS

- Excellent written communication skills from report writing
- Data entry and analysis experience using MS Excel database
- Organizational ability demonstrated in efficient and accurate supply orders
- Proficient with MS Word, Excel, PowerPoint, Adobe Photoshop, Windows and Mac OS

RESEARCH EXPERIENCE

2

Laboratory Teaching Assistant, University of San Diego

Spring 2019

- Assisted professor with the general chemistry laboratory of 30-plus students, applying organizational skills
- Ensured student safety and understanding of general chemistry laboratory techniques to foster learning
- Presented findings at campus symposium, utilizing professional communication and public speaking skills

Undergraduate Researcher, Laboratory of Dr. Mary Smith, University of San Diego

Fall 2018

- Researched computational chemistry in a wide variety of systems, including quinoxalines and nucleic acids
- Used ab initio, DFT and molecular dynamics to investigate structure and mechanism of reactions
- Acquired molecular modeling skills: Gaussin, SPARTAN, InsightII, AMBER, MOIL, CURVES

VOLUNTEER EXPERIENCE

Member, University of San Diego STEM Outreach Club

Sept. 2018 - May 2019

- Developed age-appropriate laboratory protocols for elementary and middle school students to ensure safety
- Led middle school students in hands-on activities covering physics, biology, chemistry and engineering during weekly meetings
- Volunteered at special events, such as a weekend STEM Fair for local middle and high school students

POSTERS AND PRESENTATIONS

3

"A Study of Structure and Mechanism of Quinoxalines." Poster presentation, University of San Diego Creative Collaborations Conference in San Diego, CA. April 18, 2019.

ACTIVITIES

4

Member, Chemistry and Biochemistry Club, University of San Diego
 Student Member, San Diego BIOCOM Professional Association

Fall 2017 - Present
 Spring 2017 - Present

1

This area of the resume shows your qualifications to perform the job duties.

3

Include your conferences, presentations, and publications.

2

Think beyond paid employment/internships. Include relevant experience that allowed you to use your skills.

4

Highlight your club involvement and activities on and off campus.